

BYRON FIRE PROTECTION DISTRICT

GENERAL MEETING MINUTES

Tuesday, September 23, 2025

1) OPENING OF MEETING

President Chris Logston called the meeting to order at 6:00 pm

2) ROLL CALL

TRUSTEES PRESENT

Chris Higgins, Matt Kuss, Randy Snider and Chris Logston

TRUSTEES ABSENT

Sandy Beitel

OFFICERS PRESENT

Chief Andrew Politsch, D/C Tony Dinges, and B/C Tim Free

3) GUESTS PRESENT

FF Hunter King, FF Tyler Schlaf, Jody Rawson – Accountant, and Michele Trzcinski Ramos – Recording Secretary

4) PUBLIC COMMENT

None

5) APPROVAL OF MINUTES

August 27, 2025 Special Meeting Minutes - Trustee Kuss motioned to approve August 27, 2025 Special Meeting Minutes as submitted and studied. Second by Trustee Snider. Roll Call: Kuss – Yes, Higgins – Yes, Snider – Yes, Beitel – Absent and Logston - Yes. Motion passed.

6) APPROVAL OF FINANCIAL REPORT AND BILLS

Trustee Higgins motioned to approve the Financial Report and Bills for August 2025 in the amount of \$850,990.94, as submitted and studied. Second by Trustee Snider. Roll Call: Kuss – Yes, Snider – Yes, Higgins – Yes, Beitel - Absent, and Logston – Yes. Motion passed.

7) ADDITIONS TO THE AGENDA – *Trustee Kuss motioned to approve the Agenda as printed. Second by Trustee Higgins. Roll Call: Snider – Yes, Higgins – Yes, Kuss – Yes, Logston – Yes and Beitel – Absent.*

8) CORRESPONDENCE and ANNOUNCEMENTS – *Chief reminded the Trustees that Blood Draws and Flu Shots will be conducted at the Station on November 12th, sign up is required.*

9) OLD BUSINESS

- A) *Review of Ordinances & Resolutions Passed and Approved in September of Previous Years – None.*
- B) *Discussion and possible action on Resolution #2025-02 – A Resolution Authorizing the Sale of Personal Property of the Byron Fire Protection District – 2017 Ford Ambulance – Trustee Kuss motioned to approve Resolution #2025-02 – A Resolution Authorizing the Sale of Personal Property of the Byron Fire Protection District – 2017 Ford Ambulance. Second by Trustee Snider. Roll Call: Snider – Yes, Kuss – Yes, Higgins – Yes, Beitel – Absent and Logston – Yes. Motion passed.*

10) NEW BUSINESS

- A) *Chief's Report – No report.*
- B) *Attorney's Report – No report.*
- C) *Discussion on Fiscal Year 2026 Tentative Budget & Appropriation Ordinance #2025-02 – The Tentative Budget was distributed, reviewed and discussed. It will be posted at the station on Friday. The Budget Hearing and Ordinance passage will be next month. No action taken.*
- D) *Discussion and possible action on Updating HVAC Controls throughout the Building – Chief reviewed the project; the system is 25 years old and doesn't communicate with new technology, Alpha Controls proposal includes: new thermostats, new cat5 wiring, valves and replacing the computer components of the program. Trustee Higgins motioned to approve and accept Alpha Controls proposal to update the HVAC Control Controls throughout the Building in an amount not to exceed \$133,000.00. Second by Trustee Snider. Roll Call: Kuss – Yes, Higgins – Yes, Snider – Yes, Beitel – Absent, and Logston – Yes. Motion passed.*
- E) *Discussion and possible action on Purchasing Equipment for the Training Site – Chief reported for safety reasons, he would like to purchase a "unit" similar to a skid steer or forklift. During classes and training exercises, pallets are moved, and vehicles are flipped over – this "unit" would safely aid in that process. He stated we received a Grant from IPRF in the amount of \$14,285.00 and he would like the District to add funds to procure a nice "unit". A brief discussion ensued. Trustee Logston suggested the District contribute \$20,000.00 towards the purchase. Trustee Kuss motioned to authorize Chief Politsch to purchase a "unit" for the training site utilizing both grant funds and district funds not to exceed \$34,285.00. Second by Trustee Higgins. Roll Call: Kuss – Yes, Higgins – Yes,*

Snider – Yes, Beitel – Absent, and Logston – Yes. Motion passed.

11) EXECUTIVE SESSION – Trustee Higgins motioned to go into Closed Session under 2 (c) (1) discussion of the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District and 2 (c) (2) Collective Negotiating Matters between the Public Body and its Employees or their Representatives, or Deliberations concerning Salary Schedules for one or more Classes of Employees at 6:26 pm. Everyone was excused from the Board Meeting except for the Board and Chief Politsch. Second by Trustee Kuss. Roll Call: Beitel – Absent, Snider – Yes, Higgins – Yes, Kuss – Yes, and Logston – Yes. Motion passed.

12) BUSINESS to DISCUSS after CLOSED SESSION

A) Discussion and possible action on Ordinance #2025-03 Covering Composition, Salaries, Benefits and Regulations of the Byron Fire Protection District - Chief Politsch was directed to update the Ordinance, as discussed in Closed Session, for passage next month with the effective date for raises, etc. to be November 1st.

B) Discussion and possible action on any Closed Session Item – No action taken.

13) ADJOURN

With no further business to discuss, Trustee Higgins motioned to adjourn the meeting. Second by Trustee Kuss. Roll Call: Kuss – Yes, Beitel – Absent, Snider – Yes, Higgins – Yes, and Logston – Yes. The meeting was adjourned at 7:26 pm.

Respectfully Submitted,



Mathew Kuss
Secretary