

# BYRON FIRE PROTECTION DISTRICT

## GENERAL MEETING MINUTES

Tuesday, May 20, 2025

### 1) OPENING OF MEETING

President Chris Logston called the meeting to order at 6:02 pm

### 2) ROLL CALL

#### TRUSTEES PRESENT

Chris Millard, Gene Smith, Matt Kuss, and Chris Logston

#### TRUSTEES ABSENT

Sandy Beitel

#### OFFICERS PRESENT

Chief Andrew Politsch and D/C Tony Dinges

### 3) GUESTS PRESENT

Accountant Jody Rawson, Accountant Mike Traum, Randy Snider, Chris Higgins, FF Kurt Larson, Lt. Paul Brantner, John Falduto, and Attorney Kelli Melin at 6:04 pm.

### 4) PUBLIC COMMENT

None

### 5) APPROVAL OF MINUTES

April 22, 2025 General Meeting Minutes - Trustee Smith motioned to approve the April 22, 2025 General Meeting Minutes as submitted and studied. Second by Trustee Millard. Roll Call: Kuss – Yes, Smith – Yes, Millard – Yes, Logston – Yes and Beitel - Absent. Motion passed.

### 6) APPROVAL OF FINANCIAL REPORT AND BILLS

Trustee Smith motioned to approve the Financial Report and Bills for April 2025 in the amount of \$354,331.71, as submitted and studied. Second by Trustee Kuss. Roll Call: Kuss – Yes, Millard – Yes, Smith – Yes, Logston – Yes and Beitel - Absent. Motion passed.

### 7) ADDITIONS TO AGENDA

Trustee Smith motioned to approve the Agenda as printed. Second by Trustee Millard. Roll Call: Millard – Yes, Smith – Yes, Kuss – Yes, Beitel – Absent, and Logston – Yes. Motion passed.

**8) CORRESPONDENCE and ANNOUNCEMENTS** – Chief reported three thank you notes were received as follows; one for our attendance at the Middle School Career Fair, one for a CO Alarm response with no-one home and one for our participation in the Polar Plunge.

## **9) TRAVEL REIMBURSEMENT REQUEST**

- A) *Discussion and possible action on Trustee Logston's Request for Reimbursement – Trustee Logston attended FDIC April 10-11, 2025, in Indianapolis and is requesting reimbursement for his mileage, parking and per diem in the amount of \$ 606.40. A brief discussion was held with regard to the benefits of attending FDIC. Trustee Smith motioned to reimburse Trustee Logston in the amount of \$606.40 for his expenses while attending FDIC. Second by Trustee Kuss. Roll Call: Smith – Yes, Kuss – Yes, Millard – Yes, Logston – Abstain, and Beitel – Absent. Motion passed.*

## **10) OLD BUSINESS**

- A) *Review of Ordinances & Resolutions Passed and Approved in May of Previous Years – Ordinance #2023-03 - Amending Section Three of the Rates & Charges for Resident / Non-Residents Ambulance Service Provided by BFPD – no need to update this ordinance.*

*Ordinance #2020-01 – Spiller Pays and Other Service Fees – Attorney Melin stated there are updates to chargeables in the Ordinance and asked if the Board would like to increase them. It was determined that the Ordinance should be updated with the new amounts and be presented at the next meeting.*

- B) *Quarterly Report Presentation by Sawyer & Falduto – John Falduto presented/reviewed the quarterly report. No action was taken.*

## **11) NEW BUSINESS**

*Chief Politsch presented Trustee Chris Millard and Trustee Gene Smith with Plaques and thanked them for their dedication and service over the years to the Byron Fire District and Residents of the District.*

- A) *Swearing in of Elected Board Member - Official Oath of Office – Election Official Michele Trzcinski Ramos administered the Oath of Office to Elected Board Members Randy Snider, Christopher Higgins and Christopher Logston.*
- B) *Discussion and possible action on 2-Year Appointment to fill Trustee Vacancy – Trustee Logston motioned to appoint Matt Kuss to a two-year term on the Board of Trustees. Second by Trustee Snider. Roll Call: Higgins – Yes, Snider – Yes, Kuss – Yes, Logston – Yes and Beitel - Absent. Motion passed.*
- C) *New Trustee Oath of Office – Trustee Logston administered the Oath of Office to appointed Trustee Matt Kuss.*

*D) Reorganization of Board Officers:*

- 1. Trustee Higgins motioned to appoint Chris Logston as President of the Board of Trustees. Second by Trustee Kuss. Roll Call: Beitel – Absent, Logston – Abstain, Kuss – Yes, Higgins – Yes and Snider – Yes. Motion passed.*
- 2. Trustee Higgins motioned to appoint Randy Snider as Vice-President of the Board of Trustees. Second by Trustee Kuss. Roll Call: Kuss – Yes, Logston – Yes, Snider – Yes, Higgins – Yes and Beitel – Absent. Motion passed.*
- 3. Trustee Logston motioned to appoint Matt Kuss as Secretary of the Board of Trustees. Second by Trustee Snider. Roll Call: Beitel – Absent, Snider – Yes, Higgins – Yes, Logston – Yes, and Kuss– Yes. Motion passed.*
- 4. Trustee Kuss motioned to appoint Sandy Beitel as Treasurer of the Board of Trustees. Second by Trustee Higgins. Roll Call: Higgins – Yes, Snider – Yes, Kuss – Yes, Beitel – Absent and Logston - Yes. Motion passed.*
- 5. Trustee Logston motioned to appoint Chris Higgins as Assistant Treasurer of the Board of Trustees. Second by Trustee Kuss. Roll Call: Snider – Yes, Higgins – Yes, Kuss – Yes, Logston – Yes and Beitel – Absent. Motion passed.*

*E) Welcome / Introduction of New Trustees with Discussion of Fiduciary Responsibilities – Attorney Melin presented / reviewed “what it means” to be a Trustee with a Fire Protection District. She discussed duties including fiduciary responsibilities. No action taken.*

*F) Pension Board Appointments – President Logston appointed Sandy Beitel and Chris Higgins to a Two-Year Term on the Pension Board; May 2025 thru May 2027.*

*G) Chief’s Report – Chief Politsch discussed his report; gave an update on the new rescue engine – chassis might be ready late summer; and updated on the new ambulances – they are in Sterling, and we might be able to swap equipment in one this July.*

*H) Attorney’s Report – Attorney Melin had nothing else to report.*

*I) Discussion and possible action on Health Insurance and Dental Insurance Renewals – Presentation by Chad Nelson – Chief Politsch stated Mr. Nelson apologized but he was unable to attend; the new renewal looks like it will have a 13% increase (there has been a 8-15% increase across the board). Different Dental Insurance Options are being considered, including one with Blue Cross which will have potential savings. Mr. Nelson will be in attendance next month to finalize the renewals.*

J) Discussion and possible action on Re-Appointing Ray Dyck to the Board of Fire Commissioners (3 Year Term) – Chief Politsch reviewed the Fire Commission for the new Trustees. He also informed them that Mr. Dyck would like to remain on the Commission for one more term. Trustee Higgins motioned to appoint Ray Dyck to the Board of Fire Commission for a 3 Year Term. Seconded by Trustee Kuss. Roll Call: Snider – Yes, Higgins – Yes, Kuss – Yes, Logston – Yes and Beitel – Absent. Motion passed.

K) Discussion and possible action on Purchasing a Block of IT Hours – Chief Politsch stated Entre handles our IT and we've been very happy with their services. A block of pre-paid IT hours is purchased roughly every 1.5 hours. The Chief requested purchasing 150 pre-paid IT hours at \$110 per hour for a total of: \$16,500. Trustee Higgins motioned to purchase a block of 150 IT Hours from Entre in the amount of \$16,500.00. Second by Trustee Snider. Roll Call: Kuss – Yes, Higgins – Yes, Snider – Yes, Logston – Yes and Beitel - Absent. Motion passed.

**12) EXECUTIVE SESSION** – no motion to enter closed session was made.

**13) BUSINESS to DISCUSS after CLOSED SESSION**

A) Discussion and possible action on any Closed Session Item – No action taken.

**14) ADJOURN**

With no further business to discuss, Trustee Snider motioned to adjourn the meeting. Second by Trustee Kuss. Roll Call: All members present stated Aye. The meeting was adjourned at 7:02 pm.

Respectfully Submitted,



Mathew Kuss  
Secretary